

# Berkeley Astronomy New Grad Student Checklist

Welcome! This is a short checklist for you to keep track of things that you should do as you're getting settled here in Berkeley. You should have been given a longer explanatory document that actually describes the tasks listed below.

## 1 Must-Do

1. If not a California resident:
  - (a) \_\_\_\_\_ Get a CA driver's license or ID card and register to vote.
  - (b) \_\_\_\_\_ If applicable, transfer vehicle registrations to CA.
  - (c) \_\_\_\_\_ Open a CA bank account and close out-of-state accounts.
2. \_\_\_\_\_ Get a UC Berkeley photo ID.
3. Set up your computer account and email.
  - (a) \_\_\_\_\_ Set up your UC Berkeley email account.
  - (b) \_\_\_\_\_ Set up your Astronomy Department login and email.
4. \_\_\_\_\_ Set up your employment and payroll.
5. \_\_\_\_\_ If international, attend an International Office check-in event.

## 2 Recommended

1. \_\_\_\_\_ Get a ClassPass sticker.
2. \_\_\_\_\_ Sign up for EFT of CARS refunds. (This is different than payroll EFT.)
3. \_\_\_\_\_ Take advantage of UCB employee discounts on cell phone service.
4. \_\_\_\_\_ Get your picture taken for our photo board.
5. \_\_\_\_\_ Create a BADGrads wiki account.

## 3 Optional

1. \_\_\_\_\_ Sign up for the RSF.
2. \_\_\_\_\_ If you wish to, waive SHIP.