

Berkeley Astronomy New Grad Student Checklist

Welcome! This is a short checklist for you to keep track of things that you should do as you're getting settled here in Berkeley. You should have been given a longer explanatory document that actually describes the tasks listed below.

1 Must-Do

1. If not a California resident:
 - (a) _____ Get a CA driver's license or ID card and register to vote.
 - (b) _____ If applicable, transfer vehicle registrations to CA.
 - (c) _____ Open a CA bank account and close out-of-state accounts.
2. _____ Get a UC Berkeley photo ID.
3. Set up your computer account and email.
 - (a) _____ Set up your UC Berkeley email account.
 - (b) _____ Set up your Astronomy Department login.
4. _____ Set up your employment and payroll.
5. _____ If international, attend an International Office check-in event.

2 Recommended

1. _____ Get a ClassPass sticker.
2. _____ Sign up for EFT of CARS refunds. (This is different than payroll EFT.)
3. _____ Take advantage of UCB employee discounts on cell phone service.
4. _____ Get your picture taken for our photo board.
5. _____ Create a BADGrads wiki account.

3 Optional

1. _____ Sign up for the RSF.
2. _____ If you wish to, waive SHIP.